

## **GRADUATE PROGRAM IN ANIMAL SCIENCE UENF/UFRRJ**

### **NOTICE FOR THE SELECTION PROCESS MASTERS AND DOCTORATE FIRST HALF OF 2024 (Accredited by CAPES since 1997)**

#### **1. Information about the graduate program:**

**Program name:** Graduate Program in Animal Science

**Associated universities:** UENF and UFRRJ

**Levels:** Master's and Doctorate (accredited by CAPES in 1997)

**Score:** 4 (four)

**Assessment area at CAPES:** Animal Science and Fisheries Resources

**2. Application period:** from October 2nd to November 26th, 2023.

**2.1. Applications will be done exclusively electronically**, in accordance with the guidelines of each of the associated institutions.

**2.1.1. Electronic application** must be sent by 11:59PM (Brasília time) on **11/26/2023**.

#### **3. Selection Committee:**

**3.1.** Each Selection Committee (UENF and UFRRJ) will be responsible for approving applications, evaluating the stages, and judging the appeals presented by applicants to the respective institution.

**3.2.** The Selection Committees will be appointed by the Program Coordinating Committee of each associated institution (UENF and UFRRJ) after the application period and will be composed of professors accredited in the program.

**3.3.** Any member of the Selection Committee will be prevented from evaluating a given applicant if<sup>1</sup>:

- a) Is or has been a spouse, partner, relative, or related person up to the third degree;
- b) Is litigating judicially or administratively with any of the applicants or with any of the people indicated in paragraph **a**;
- c) Have an intimate friendship or notorious enmity with any of the applicants or any of the individuals mentioned in paragraph **a**;
- d) Have scientific, technical, or artistic-cultural work published, disseminated, or presented in co-authorship with any applicant;
- e) Has been an academic advisor or co-advisor of any applicant, at undergraduate, *lato sensu*, or *stricto sensu* graduate level;
- f) Is a member of the same business company as any applicant;
- g) Is part of the board of directors of any association of which any applicant is also a director.

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<sup>1</sup> Item 3 of Opinion 156/2015/PF/UFSCAR/PGF/AGU and art. 17 of State Law 5.427/2009.

**3.4.** The applicant must notify the existence of any of the personal, professional, and academic ties listed in item 3.3 with a professor accredited in the program, under penalty of exclusion from the competition.

**3.5.** The member of the Selection Committee must inform the existence of any of the personal, professional, and academic ties listed in item 3.4 with any of the applicants, under penalty of incurring serious misconduct under the terms of the sole paragraph of art. 18 of State Law 5.427/2009.

#### **4. Application:**

**4.1.** The applicant must choose **only one of the associated institutions** (UENF or UFRRJ) upon application. Applicants residing in Brazil or abroad may apply.

**4.1.1.** The applicant must choose **only one faculty advisor**. Opting for more than one advisor or not opting for an advisor will result in an application not being considered.

**4.2.** When submitting the application, the applicant is responsible for the veracity of all information provided.

**4.3.** Once the deadline for receiving applications has passed, they will be approved by the respective Selection Committee within the deadline stipulated in the schedule.

**4.4.** The preliminary list with approved and non-approved applications will be published on the program websites within the deadline stipulated in the schedule.

**4.5.** Applicants who do not have their applications approved may submit an appeal to the respective Selection Committee via email with the title “Application appeal – applicant’s name” within the deadline stipulated in the schedule.

**4.5.1. The attachment of none of the documents required for the application will not be accepted through an appeal.**

**4.6.** The Selection Committee will judge the appeals presented and publish on the respective program website the final lists of approved and non-approved applications and the results of the appeals with their motivations within the deadline stipulated in the schedule.

#### **5. Schedule**

<b>Event</b>	<b>Date</b>
Applications	10/02/2023 to 11/26/2023
Publication of the preliminary list of applicants	Up to 11/28/2023
Deadline for filing an appeal for approval of the application	Up to 2 days after publishing the preliminary list of applicants
Publication of the final application list	Up to 12/01/2023
Publication of the schedule for Master’s examinations	Up to 12/04/2023
Master’s presentation	12/05/2023 to 12/06/2023
Publication of the schedule for Doctoral examinations	Up to 12/06/2023
Doctoral presentation	12/07/2023 to 12/08/2023
Preliminary result of the presentations’ scores	Up to 01/31/2024

Deadline for filing an appeal against presentations' scores	Up to 2 days after the preliminary results of the stage are announced
Result of appeals	Up to 2 business days after the end of the appeal
Final result of the presentations	Up to 1 business day after the results of the appeals are announced
Preliminary result of resume analysis scores	Up to 01/31/2024
Deadline for filing an appeal against resume scores	Up to 2 days after the preliminary results of the stage are announced
Result of appeals for resume	Up to 2 business days after the end of the appeal
Final result of resume analysis	Up to 1 business day after the results of the appeals are announced
Preliminary final result	Up to 02/05/2024
Deadline for filing an appeal against the final result	Up to 2 days after the results are announced
Result of appeals against the final result	Up to 1 business day after the end of the appeal
Definitive final result	Up to 02/21/2024

## 6. Selection stages.

**6.1.** The selection stages will be carried out during the period set out in the schedule of this notice.

**6.2.** The selection process will consist of the following stages, in the following order:

**6.2.1. Presentation Stage:** eliminatory and classificatory, carried out by the evaluation committee.

**6.2.1.1.** The candidate will submit to the **examination** via videoconference.

**6.2.1.2.** The presentation will be carried out via the Google Meet Platform.

**6.2.1.3.** The invitation containing the link to the **examination** will be sent to the candidate's email, indicated in the application, within the deadline set out in the schedule.

**6.2.1.4.** Applicants for the selection of places and who present themselves as people with disabilities must indicate which accessibility resources will be necessary for the **presentation stage**.

**6.2.2. Resume evaluation stage:** classificatory, it will consist of an analysis and scoring of the supporting documents presented by the applicant according to the table.

## 7. Evaluation method.

**7.1.** Each of the selection stages will be assigned a **statistically normalized average score**.

The statistically normalized average score is the average of the original scores given by the evaluators for each applicant, that is,  $x_i$ . This average is transformed to the abscissa of the corrected standard normal,  $z_i$ , calculated for each applicant from the corrected average ( $\mu^*$ ) and standard deviation ( $\hat{\sigma}$ ) of the original scores  $x_i$  of all applicants' presentations. Based on the standard normal probability density, the final score ( $X_i$ ) follows the equations:

$$z_i = \frac{x_i - \mu^*}{\hat{\sigma}}$$

$$X_i = 10 \times \int_{-\infty}^{z_i} \frac{1}{\sqrt{2\pi}} e^{-\frac{z_i^2}{2}} dz$$

**7.2. Presentation:** This stage is eliminatory. During application, the applicant will send a letter of intent **in the area of interest**, in accordance with the rules described in **Annex IVa**, and will submit to the screening, carried out by the selection committee made up of three members.

**7.2.1.** The presentation will be based on the letter of intent and the intended line of research. The Selection Committee will evaluate it regarding technical-scientific aspects, which will serve to establish the applicant's mastery and knowledge of the theoretical frameworks they have regarding the intended research and/or graduate activities, an occasion on which the following will be assessed: knowledge of the topic; security, resourcefulness, clarity, and objectivity in responses.

**7.2.1.1.** Each presentation will last a maximum of 20 (twenty) minutes for a master's degree and 30 (thirty) minutes for a doctorate, both with a margin of five minutes more or less.

**7.2.1.2. The letter of intent merely constitutes an instrument for evaluating the applicant and its execution cannot be required by the applicant in the event of approval.**

**7.2.2.** The invitation containing the link for the presentation will be sent to the applicant's email, indicated in the application, within the deadline set out in the schedule.

**7.2.3.** The presentation will be carried out via the Google Meet Platform.

**7.2.3.1.** During the presentation, audio and video will be required to be enabled.

**7.2.4.** Any applicant who does not achieve a **statistically normalized average equal to or greater than 7 (seven)** will be eliminated.

**7.3. Resume analysis:** This stage is classificatory. During application, the applicant for the master's course must send the resume in .pdf format according to the model in Annex IVb and the doctoral applicant must send the resume in .pdf format according to the model in Annex IVc. The supporting documents for each item mentioned in the resume must be organized and identified **following the same order in which they appear in the resume model**. The analysis for master's and doctorate applicants will be carried out based on the criteria in the scoring tables present in items **7.3.1.** and **7.3.2.** of this notice, respectively. *Failure to comply with such requirements will result in the applicant's DISCLASSIFICATION.*

**7.3.1. Criteria for the Master's Degree:** At this stage, Master's applicants will be evaluated using the requirements and values in the following table:

MASTER'S DEGREE				
ACTIVITY			SCORING	
Up to 40 points	Academic background (underm)	Grade 5 (last MEC/CPC)	18	Maximum 18 pt.
		Grade 4 (last MEC/CPC)	12	
		Grade 3 (last MEC/CPC)	6	
		Course with a grade below 3 (last MEC/CPC)	3	
		Accumulated yield coefficient in undergraduate studies $\geq 8.5$	22	Maximum 22 pt.
		Accumulated yield coefficient in undergraduate studies from 7.0 to 8.4	16	

	Accumulated yield coefficient in undergraduate studies from 6 to 6.9	10	
	Accumulated yield coefficient in undergraduate studies < 6	5	
<b>Up to 10 points</b>	Specialization / Graduate studies / Lato Sensu Program / Residency (completed)	2.5 pt. / title	
	Other Undergraduate Courses	1.0 pt. / course	
	Courses in related areas (Agrarian/Biological/Health)	2.5 pt. (0.5/course)	
<b>Up to 10 points</b>	Undergraduate Classes	5.0 pt. (0.04 in-class h)	
	High School Classes	5.0 pt. (0.01 in-class h)	
	Extracurricular Internship/Work Scholarship	4.0 pt. – in the area (0.2/40h) Other areas (0.1/40h)	
	Monitoring	4.0 pt. (0.8/ academic semester)	
	Undergraduate research	4.8 pt. (1.2/year)	
	Awards and titles (Academic and related societies)	1.0 pt. (0.2/each)	
<b>Up to 30 points</b>	Articles published/accepted in indexed journals (weighting is recommended in accordance with the current Qualis CAPES index)	Up to 30 pt.	
	a. Journal (A1, A2, A3)		
	I - The three main authors	(A1 = 3.0; A2 = 2.6; A3 = 2.3) / article	
	II – Other authors	1.5 pt. / article	
	b. Journal (A4, B1)		
	I - The three main authors	(A4 = 2.0; B1 = 1.7) / article	
	II - Other authors	1.0 pt. / article	
	c. Journal (B2, B3, B4)		
	I - The three main authors	(B2 = 1.5; B3 = 1.2; B4 = 1.0) / article	
	II - Other authors	0.7 pt. / article	
	d. Extended abstracts in proceedings of congresses, symposiums, seminars, and similar, with editorial board	Up to 12 pt. (0.5 pt. / article)	
	e. Presentation of abstracts at congresses, symposiums, and seminars (without duplication)	Up to 10 pt.	
	I - The three main authors	0.3 pt. / work	
	II - Other authors	0.1 pt. / work	
f. Others (technical manual, magazines, Internet)	Up to 2.0 pt.		
I - The three main authors	0.3 pt. / article		
II - Other authors	0.1 pt. / article		
<b>Up to 10 points</b>	Participation in scientific events	4.0 pt. (0.4 pt. / participation)	
	Participation in research projects	2.5 pt. (0.5 pt. / project)	
	Organization/coordination of academic events	3.5 pt. (0.5 pt. / event)	
	Lectures - Courses (conferences as a speaker or lecturer)	2.4 pt. (0.4 pt. / course)	

	Extension Campaign/Extension Project	1.8 pt. (0.3 pt. /campaign/project)
	Registered professional experience in the area of Animal Science (except teaching)	1.8 pt. (0.3 pt. / quarter)
	Technical Assistance and/or Consultancy	1.0 pt. (0.05 pt. / hour)
	Vaccination Campaign	0.5 pt. (0.1 pt. / participation)
	Academic activities in international institutions	2.0 pt. (0.5 pt. / quarter)

**7.3.2. Criteria for Doctorate:** At this stage, applicants for the Doctorate will be evaluated using the requirements and values in the following table:

<b>DOCTORATE DEGREE</b>			
<b>ACTIVITY</b>			<b>SCORING</b>
<b>Up to 20 points</b>	Academic background (Master's degree)	Program with a grade above 5 by CAPES	8
		Program with CAPES 4 grade	6
		Program with CAPES 3 grade	4
		Accumulated yield coefficient from 90 to 100%	12
		Accumulated yield coefficient from 75 to 89%	8
		Accumulated yield coefficient from 60 to 74%	4
		Accumulated yield coefficient below 60%	0
<b>Up to 10 points</b>	Specialization / Graduate studies / Lato Sensu Program / Residency (completed)		2.5 pt. / title
	Other Undergraduate Courses		1.0 pt. / program
	Courses in related areas (Agrarian/Biological/Health)		2.5 pt. (0.5/program)
<b>Up to 10 points</b>	Undergraduate Classes		5.0 pt. (0.04 in-class h)
	Graduate Classes		5.0 pt. (0.05 in-class h)
	High School Classes		5.0 pt. (0.01 in-class h)
	Extracurricular Internship/Work Scholarship		4.0 pt. – in the area (0.2/40h) Other areas (0.1/40h)
	Monitoring		4.0 pt. (0.8/academic semester)
	Undergraduate research		4.8 pt. (1.2/year)
	Awards and titles (Academic and related societies)		1.0 pt. (0.2/each)
<b>Up to 50 points</b>	Articles published/accepted in indexed journals (weighting is recommended in accordance with the current Qualis CAPES index)		Up to 50 pt.
	a.	Journal (A1, A2, A3)	
		I - The three main authors	(A1 = 5.0; A2 = 3.5; A3 = 2.5) / article
		II - Other authors	(A1 = 2.5; A2 = 1.75; A3 = 1.25) / article
	b.	Journal (A4, B1)	
		I - The three main authors	(A4 = 2.0; B1 = 1.7) / article
		II - Other authors	1.0 pt. / article
	c.	Journal (B2, B3, B4)	
		I - The three main authors	(B2 = 1.5; B3 = 1.2; B4=0.9) / article
	II - Other authors	0.6 pt. / article	

<b>Up to 10 points</b>	Participation in scientific events	4.0 pt. (0.4 pt. / participation)
	Participation in research projects	2.5 pt. (0.5 pt. / project)
	Organization/coordination of academic events	3.5 pt. (0.5 pt. / event)
	Lectures - Courses (conferences as a speaker or lecturer)	2.4 pt. (0.4 pt. / course)
	Extension Campaign/Extension Project	1.8 pt. (0.3 pt. /campaign/project)
	Registered professional experience in the area of Animal Science (except teaching)	1.8 pt. (0.3 pt. / quarter)
	Technical Assistance and/or Consultancy	1.0 pt. (0.05 pt. / hour)
	Vaccination Campaign	0.5 pt. (0.1 pt. / participation)
	Academic activities in international institutions	2.0 pt. (0.5 pt. / quarter)

### 8. Publication of the results of the stages and the final classification.

**8.1.** The preliminary result will be published on the program websites within the deadline stipulated in the schedule.

**8.1.1.** The publication of the results of each stage will consist of publishing a list on the program website containing the names of the applicants (in the order of classification in the classificatory stages and alphabetical order in the others), the score, and the information “eliminated” or “approved” as per whatever the case.

**8.2.** The final score will be calculated by the **arithmetic average of the two selection stages.**

**8.3.** Only applicants who achieve a **statistically normalized final score** equal to or greater than 7.0 (seven) will be considered approved.

**8.4.** The classification of approved applicants will be done in descending order of the applicants’ final scores by Area of Concentration and by institution.

**8.5.** Those applicants who, in descending order of classification, fill the number of places offered by Area of Concentration, will be selected.

**8.6.** If selected applicants withdraw, other approved applicants may be called to fill the remaining places, respecting the order of priority classification by the intended professor.

**8.7.** In case of a tie in the final score for the same place, between one or more applicants, the following criteria will be considered to break the tie, in the order: 1. Highest score in the presentation stage; 2. Highest score in the resume analysis stage; 3. The oldest candidate.

**8.8.** The final result will be announced by the Selection Committee after the judgment of the last appeal regarding the last published stage.

**8.8.1.** The publication of the final result will consist of publishing a list on the program’s website containing the names of the applicants in the order of classification by area of concentration, the score, and the information “eliminated”, “approved”, or “substitute” as the case may be.

### 9. Number of places offered:

**Master’s degree: 25 places**

**Doctorate: 16 places**

**9.1. UENF:** 8 places of Master's and 8 places of D.Sc.

**9.2. UFRRJ:** 17 places of Master's and 8 places of D.Sc.

## **10. Appeals.**

**10.1.** Appeals will be accepted if filed within 2 (two) days from the publication of the preliminary results and must be sent to the program email at the respective intended institution with the title "Appeal in Selection Process 2024/1 – stage – name of the applicant", the duly completed form must be attached (Annex IVd).

**10.1.1.** The Selection Committee must judge all appeals relating to each stage within the deadlines stipulated in the schedule after the end of the deadline indicated in the previous item.

**10.2.** The final result of the selection will only be appealed to the Program Coordinating Committee in the event of illegality or calculation error after the publication of the Preliminary Final Result, in accordance with the schedule.

**10.2.1.** Re-discussion of the merits of correcting the stages will not be permitted on this occasion.

**10.2.2.** Appeals against the preliminary final result must be sent to the program email at the respective intended institution, with the title "Appeal in Selection Process 2024/1 – final – name of the applicant", with the duly completed form attached (Annex IVe).

**10.3.** Once all appeals have been judged, the definitive final result will be announced.

**10.3.1.** The publication of the definitive final result will consist of publishing a list on the program websites (UENF or UFRRJ) containing the names of the applicants in order of classification by Area of Concentration, the score, and the information "eliminated", "approved" or "substitute" as the case may be.

## **11. Scholarships**

The approval of applicants in this notice *does not guarantee* the implementation of scholarships by the Graduate Program. If scholarships are available, they will be distributed in accordance with the provisions of the Program Regulations and **Annex V**.

Approved applicants who maintain their employment relationship after enrollment are not entitled to apply for a scholarship in the program, except for the specific rules applicable to funding agencies.

The approved scholarship applicant must **fully comply with the requirements** set out in the scholarship regulations to be awarded.

Approved applicants with any working relationship with UENF or UFRRJ will not be entitled to the scholarship, as established by CAPES in Ordinance 76, of April 14, 2010.

## **12. Final provisions.**

**12.1.** Any applicant will be disqualified and automatically excluded from the selection process, if:

- a) Providing false statements or presenting false documents at any of the selection stages.



- b) Not presenting all the required documentation within the deadlines and conditions stipulated in this Notice.
- c) Not attending on the specified date to enroll, in case of being selected for the place.
- d) Not attending any of the stages of the selection process on the dates and times scheduled for its start.
- e) Applying for the two associated institutions in the same Notice.

**12.2.** The candidate has the right to obtain access to their own documents that allow them to appeal the results of the stages during the appeal deadlines set out in this notice.

**12.3.** Omitted cases will be resolved by the respective Selection Committee, by the Program Coordinating Committee of each of the associated institutions, and by the respective Research and Graduate Committee, according to their competencies.

**12.4.** At the discretion of the Program Coordinating Committee of each of the associated institutions, unfilled places may be relocated from one Line of Research to another, or from the Master's to Doctorate, as the case may be, as long as there are applicants approved under the terms of this notice.

**12.5.** Applicants must be online at the time scheduled for the presentation to begin.

***When applying for the selection process, the applicant recognizes and accepts the rules established in this Notice, including possible amendments and corrections, in the UENF/UFRRJ Animal Science Program Regulations and the internal regulations of each of the associated institutions that govern the matter.***

Campos dos Goytacazes, September 20, 2023.



PROF. ALBERTO MAGNO FERNANDES  
GENERAL COORDINATOR OF THE GRADUATE PROGRAM IN  
ANIMAL SCIENCE – UENF/UFRRJ

## ANNEX I - Selection for places at UENF

STATE UNIVERSITY OF NORTHERN RIO DE JANEIRO  
CENTER FOR AGRICULTURAL AND LIVESTOCK  
SCIENCES AND TECHNOLOGIES – CCTA  
GRADUATE PROGRAM IN ANIMAL SCIENCE

NOTICE FOR THE SELECTION PROCESS FOR MASTERS AND DOCTORATE  
FIRST HALF OF 2024

### 1. Information:

**Program website:** <http://uenf.br/posgraduacao/ciencia-animal/>

**Email:** [pga@uenf.br](mailto:pga@uenf.br)

**Address:** PROGRAMA DE PÓS-GRADUAÇÃO EM CIÊNCIA ANIMAL/UENF  
Av. Alberto Lamego, 2000 – CCTA – Sala 206  
Parque Califórnia - Campos dos Goytacazes, RJ – CEP 28013-602

### 2. Application:

**2.1. Applications will be done exclusively electronically**, via email to [pga@uenf.br](mailto:pga@uenf.br).

**2.1.1. Electronic application** must be sent by 11:59PM (Brasília time) on **11/26/2023** to the email [pga@uenf.br](mailto:pga@uenf.br) with the subject “**Application 2024/1**”. The electronic application must contain the scanned documents listed in item **2.3** hereof.

**2.1.2.** In case of approval in the selection process, the applicant’s enrollment is subject to delivery of the **printed documentation listed on the application form** at the time of enrollment, except for the documented resume.

**2.2.** Applicants residing in Brazil or abroad may register.

**2.2.1.** Foreign applicants who are approved, to study the Master’s or Doctorate, will have to present a copy of a diploma recognized by the Brazilian consulate in their country of origin, as well as other documents to be required by the UENF Academic Secretariat at the time of enrollment. For the enrollment of foreign students in UENF Graduate Programs, the presentation of the diploma obtained at the institution of origin, with a sworn translation, will be required, with the exception of diplomas in English and Spanish (Memo PROPPG 003/2013).

**2.3.** The application email must contain the following documents:

- a) **Application form (own model – Form 1)** – the work plan must explain the scientific work to which the applicant proposes;
- b) **Higher education diploma** with full duration or equivalent document;
- c) **Master’s degree diploma**, or equivalent document, for doctorate applicants;
- d) **Higher education transcript** for applicants for Master’s and doctorate;
- e) **Master’s transcript**, for applicants for doctorate;
- f) **Resume according to the model** (Annex IVb or Annex IVc, depending on the level),
- g) **Documentation supporting the resume** with identification **according to the sequence detailed in the scoring table**, depending on the level;
- h) **Photograph of the face with a white background**;
- i) **Civil identity card** (Brazilian and foreign applicants);
- j) **Passport** (foreign applicants);
- k) **CPF, Voter ID, Military Certificate, Civil Registration** (birth or marriage certificate)  
**ONLY FOR BRAZILIAN APPLICANTS**;

- l) **Letter of intent** in accordance with the guidelines described in Annex IVa;
- m) **Three letters of reference** (own model – Form 02) signed by people linked to the applicant’s university education or professional activities (**sent by the declarant to the email pga@uenf.br**).

**2.3.1.** The applicant, when submitting the electronic application, is responsible for the veracity of all information provided.

**2.3.2.** All requested documentation, with the exception of letters of reference, **must be sent in a single message**.

**2.3.2.1.** All requested documentation must be attached in **digital format (.pdf)**.

**2.3.2.2.** Files in compressed format will not be accepted.

**2.3.3.** The Application Form is available on the UENF website, on the home page of the Provostship of Research and Graduate Studies (PROPPG), and the Academic Secretariat (SECACAD)

**2.3.4.** The Coordinating Committee will not be responsible for application requests not received due to technical reasons related to computers, communication failures, congestion on communication lines, as well as for other factors that make data transfer impossible.

**2.4.** Once the deadline for receiving applications has passed, they will be approved by the corresponding Selection Committee within the deadline stipulated in the schedule.

**2.4.1.** Only applications accompanied by all documents relating to the program for which the applicant has chosen to apply as set out in item 2.3 will be fully approved.

**2.4.2.** Applications that are not accompanied by the documents provided for in paragraphs **b, c, h, i, j, k, and m** of item 2.3 may be approved “with conditions”, with the candidate committed to presenting the aforementioned documents until the date of enrollment, under penalty exclusion from the process and loss of any place in the program.

**2.5.** **The attachment of none of the documents listed in item 2.3 will not be accepted through an appeal.**

**2.6.** Exclusively for this Notice, no application fee will be charged.

**3. Selection Committee:**

**3.1.** The Selection Committee will be chaired by the program coordinator and will be composed of accredited professors.

**3.2.** The Selection Committee will be responsible for approving applications, evaluating the stages, and judging the appeals presented by applicants.

**3.3.** The Selection Committee will be appointed by the Program Coordinating Committee after the application period and will be composed of professors accredited in the program. Would-be advisors can attend the presentations, but will not score their applicants.

**4. Places offered: UENF: 8 places of Master’s degree and 8 places of D.Sc.**

<i>Area de Concentration</i>	<i>Master’s degree</i>				<i>D.Sc.</i>			
	<i>AC</i>	<i>CI</i>	<i>C2</i>	<i>C3</i>	<i>AC</i>	<i>CI</i>	<i>C2</i>	<i>C3</i>

Animal Science	6	2	6	2
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### RESERVATION OF PLACES (State Law 6914 of 06/11/2014)

AC – Ampla concorrência;

C1 - 12% (twelve percent) for black and indigenous graduate students;

C2 - 12% (twelve percent) for graduates from public and private higher education networks;

C3 - 6% (six percent) for people with disabilities, in accordance with current legislation, children of civil and military police officers, military firefighters, and security and prison administration inspectors, dead or disabled due to service.

#### 4.1. Distribution of places per professor.

Professor	Places		Area of Concentration	Line of Research
	MS	DS		
Alberto Magno Fernandes	1	1	Animal Science	PR
Celia Raquel Quirino	-	2	Animal Science	PR & PNR
Fábio da Costa Henry	1	-	Animal Science	PR & PNR
Fernando de Paula Leonel	1	1	Animal Science	PR
Karoll Andrea Alfonso Torres Cordido	1	-	Animal Science	PNR
Manuel Vazquez Vidal Júnior	1	1	Animal Science	PNR
Ricardo Augusto Mendonça Vieira	1	1	Animal Science	PR
Tadeu Silva de Oliveira	2	2	Animal Science	PR

**MS:** Master's; **DS:** Doctorate; **Lines of Research – PR:** Ruminant Production in the Humid Tropics; **PNR:** Production of Non-Ruminant Ruminants in the Humid Tropics.

#### 5. Reservation of Places (Quotas)

5.1. In compliance with the provisions of **Law 6914** of November 6, 2014 (<http://www.alerj.rj.gov.br>), of the total places offered in this Selection Notice:

I- 12% (twelve percent) for black and indigenous graduate students;

II – 12% (twelve percent) for graduates from public and private higher education networks;

III – 6% (six percent) for people with disabilities, in accordance with current legislation, children of civil and military police officers, military firefighters, and security and prison administration inspectors, dead or disabled due to service.

#### OBS:

1) Students competing for places reserved for quotas must present the necessary documentation for application and the **supporting documentation** listed on the PROPPG/UENF website (**DOCUMENTATION TO PROVE THE CONDITION OF SOCIOECONOMIC NEED and DOCUMENTATION TO PROVE THE CHOSEN QUOTA OPTION**) in a separate email, with the subject “Registration application under the quota system – 2024/1”.

2) The **Ethnic-Racial Self-Declaration and Self-Declaration models for indigenous people** can be found on the PROPPG/UENF website.

3) **If unfilled places persist after the criteria referred to in item II of Article 1 have been exhausted, the remaining places must, obligatorily, be filled by applicants who do not opt for the quota system (Article 2 of Law 6914).**

4) The table with the number of places for applicants who opt for the quota system can be found in this notice.

## **6. Appeals.**

**6.1.** Appeals will be accepted if filed within 2 (two) business days from the publication of the preliminary results and must be sent to the email [pga@uenf.br](mailto:pga@uenf.br), with the title “Appeal in Selection Process 2024/1 – stage – *name of the applicant*”, the duly completed form must be attached (Annex IVd).

**6.2.** Appeals against the preliminary final result must be sent to the email [pga@uenf.br](mailto:pga@uenf.br), with the title “Appeal in Selection Process 2024/1 – final – *name of the applicant*”, with the duly completed form attached (Attachment IVe).

## **7. Summons.**

**7.1.** Once the selection process has ended and the final result has been announced, the selected applicants will be invited to present themselves for enrollment on the date stipulated by the UENF Academic Secretariat.

**7.1.1.** The approved applicants must present the printed documentation contained in item **2.3** of this notice at the time of enrollment, except items **f**, **l**, and **m**.

**7.1.1.1.** The copy (or copies) of the diploma(s) must be authenticated.

**7.2.** The call for approved applicants will be made through publication on the program website

## **8. Final provisions.**

**8.1.** Omitted cases will be resolved by the UENF Program Selection Committee, the UENF Program Coordinating Committee, and the UENF Research and Graduate Chamber, according to their competencies.

**8.2.** Applicants must be online at the time scheduled for the presentation to begin.

Campos dos Goytacazes, September 20, 2023.



PROF. ALBERTO MAGNO FERNANDES  
PRESIDENT OF THE COORDINATING COMMITTEE OF THE GRADUATE PROGRAM  
IN ANIMAL SCIENCE  
STATE UNIVERSITY OF NORTHERN RIO DE JANEIRO DARCY RIBEIRO - UENF

## **ANNEX I - Selection for places at UFRRJ**

### **NOTICE OPENING THE SELECTION PROCESS FOR CLASS 2024-1 OF THE MASTERS OF THE GRADUATE PROGRAM IN ANIMAL SCIENCE AT UFRRJ**

The Coordination of the Graduate Program in Animal Science (PGCA) of the Animal Science Institute of the Federal Rural University of Rio de Janeiro (UFRRJ), in the use of its powers and in accordance with the Stricto Sensu Graduate Program Regulations of the UFRRJ, makes public the opening of the Selection Notice for the class of the first semester of 2024 in the Academic Master's modality. This Selection Notice was approved by the Executive Board of the UFRRJ and UENF Program in its 1<sup>st</sup> joint meeting held on September 15, 2023.

#### ***1. ABOUT THE ACADEMIC MASTER'S PROGRAM IN ANIMAL SCIENCE AND ITS OBJECTIVES***

The stricto sensu Graduate Program in Animal Science (PGCA) results from the merger between the graduate programs in Animal Science at the State University of Northern Rio de Janeiro Darcy Ribeiro (PGA-UENF) and in Animal Science at the Institute of Animal Science of the Federal Rural University of Rio de Janeiro (PPGZ-UFRRJ). Our objective is to produce professionals to work in government and private institutions of teaching, research, service provision, or directly in the productive sector; promote technical and scientific development; optimize teaching at its various levels; and contribute to regional socioeconomic and national development. Our area of concentration is Animal Science and fishing resources, and our main lines of research are 1) Production of ruminants in the humid tropics and 2) Production of non-ruminants in the humid tropics.

Detailed information about the PGCA can be obtained at [https://sigaa.ufrrj.br/sigaa/public/programa/presentacao.jsf?lc=pt\\_BR&id=7934](https://sigaa.ufrrj.br/sigaa/public/programa/presentacao.jsf?lc=pt_BR&id=7934) or by email [pgca@ufrrj.br](mailto:pgca@ufrrj.br).

There is the possibility of receiving grants from development agencies with an undefined amount. Enrollment at PGCA/UFRRJ does not imply the granting of a scholarship, and there are no guarantees. The distribution of scholarships will depend on the availability and specific criteria of each source of funds and the current scholarship notice.

#### ***2. PROFILE OF APPLICANTS AND THE PROFESSIONAL TO BE FORMED***

The applicant(s) must have completed a higher education program in any area of knowledge linked to Agricultural Sciences and related areas. Applicant(s) who are in the process of completing their degree may apply as long as they present, in their application documentation,

an official statement from the institution where they study with the expected date for graduation/obtaining the diploma, which must be before the date of enrollment in the PGCA (when this student must provide proof of completion of higher education). If the student(s) is(are) approved but does (do) not present proof of completion and/or declaration of higher education degree within the stipulated deadline, he/she will be eliminated, and his/her place will be made available on the waiting list. The available places can also be applied for by foreign students as we believe that the education provided by the PGCA enables graduates to meet regional and global demands linked to the area of Animal Science. Thus, graduates are expected to work in government and private teaching, research, service provision institutions, or directly in the productive sector, promoting technical and scientific development, optimizing teaching at its various levels, contributing to regional and national socioeconomic development, and solving complex problems in the area of Animal Science in the agro-industrial system.

### **3. PLACES**

A total of up to 17 (**seventeen**) places will be offered. Of the total places offered, there will be the following distribution:

- Up to 20% of the total places (4 places) will be used in a quota system for black, brown, and indigenous people, aiming to comply with the Affirmative Action Policy provided for in MEC Normative Ordinance 13, of May 11, 2016, and in CEPE Deliberation 270/2021, of July 30, 2021. The registration information in this quota system is self-declaratory.
- Up to 5% of the total places (1 place) will be used in a quota system for people with disabilities (PCD), aiming to comply with the Affirmative Action Policy provided for in MEC Normative Ordinance 13, of May 11, 2016, and in CEPE Deliberation 270/2021, of July 30, 2021. The registration information in this quota system is self-declaratory.

In all cases, applicant(s) registered in these modalities must go through all stages and be approved in the selection process. The PGCA reserves the right not to fill all places in exceptional cases.

Applicants for places from the UFRRJ Affirmative Action Policy, if approved, will be interviewed by the Heteroidentification Committee (in the case of ethnic-racial places) or by the Multi-professional Committee (in the case of PCDs), on a set date and time in the schedule of this selection notice.

The applicant registration in the selection process implies awareness and acceptance of the guidelines and instructions contained in this notice, possible amendments and corrections, as well as the PGCA regulations, and internal rules of the PGCA and UFRRJ. Monitoring

activities related to the selection process and meeting expected deadlines are the responsibility of the applicant. The Portuguese language will be officially adopted for all issues involving the selection process.

#### ***4. DEADLINE FOR APPLICATIONS***

**Applications will be exclusively electronically**, in accordance with the rules of each of the associated institutions: UFRRJ and UENF (**applicants for registration through UENF must follow the guidelines described on the website: <https://uenf.br/posgraduacao/ciencia-animal/processo-seletivo/>**). The applicant must choose **only one of the associated institutions** (UENF or UFRRJ) when registering. Applicants residing in Brazil or abroad may register. The applicant must choose **only one faculty advisor**. Opting for more than one advisor or not opting for an advisor will result in registration not being considered. When applying, the applicant is responsible for the veracity of all information provided.

Application for UFRRJ will be carried out from October 2 to November 26, 2023 (**Electronic application** must be sent by 11:59PM (Brasília time) on **11/26/2023**. Application for UFRRJ must be made through the Integrated Academic Activities Management System (SIGAA/UFRRJ), which can be accessed at [https://sigaa.ufrj.br/sigaa/public/processo\\_seletivo/lista.jsf?aba=p-processo&nivel=S](https://sigaa.ufrj.br/sigaa/public/processo_seletivo/lista.jsf?aba=p-processo&nivel=S).

**The registration system (SIGAA) only accepts one file per item, therefore, if there is more than one proof per item, applicants must combine them into a single PDF to later attach to the system.**

**The attachment of none of the documents required for the application will not be accepted through an appeal.**

Application can be made until the last application day provided for in this Notice. However, the Committee will not be responsible for application requests not received due to technical reasons related to computers, communication failures, congestion on communication lines, as well as for other factors that make data transfer impossible. Therefore, we advise candidates to apply in advance.

All documents required in this notice must be attached to the System during application for the selection process.

#### ***5. DOCUMENTATION REQUIRED FOR APPLICATION***



The application(s) of the candidate(s) in the Master's selection notice will imply knowledge and full acceptance of the conditions established in this document, its Annexes, and all subsequent modifications, about which they cannot claim ignorance.

**Mandatory documentation for application for the selection process for Brazilian candidates.**

***All documents must be attached in a ".pdf" file during registration in the System:***

- a) 01 (one) recent color photo, size 3x4 (JPEG, PNG or PDF);
- b) Copy of the diploma or proof of degree completion or declaration of expected completion of an undergraduate course, signed by the program coordinator (PDF), with the original diploma presented at the time of enrollment;
- c) Copy of the Graduate School Transcript (PDF);
- d) **Standardized resume duly completed** according to the models in **Annex IVb**, followed by the **Lattes resume**, Summary format (CNPq Standard), **followed by the respective proof of publication ordered in accordance with the Standardized resume model (Annex IVb) (PDF); Information present in the resume and not documented through copies of proofs will not be considered in the evaluation.**
- e) Letter of intent duly completed in accordance with established standards (**Annex IVa**) (PDF);
- f) Black (brown or mixed race) applicants who choose to compete for reserved places (quotas) must complete and submit the ethnic-racial self-declaration form (**Annex IVf**).
- g) Indigenous applicants who choose to compete for reserved places (quotas) must complete and submit the ethnic-racial self-declaration form (**Annex IVf**). Additionally, indigenous applicants must send a copy of the Administrative Register of Indigenous Birth (RANI) or declaration of belonging issued by the indigenous group to which they belong and signed by three recognized local leaders (**Annex IVh**).
- h) Applicants with physical, intellectual, multiple, or sensory disabilities, with autism spectrum disorder, or with reduced mobility who choose to compete for places (quotas) must complete and submit: the self-declaration form for a person with a disability (**Annex IVg**) and the special conditions request form (**Annex IVh**). Additionally, these applicants must submit a medical report stating the alleged disability and detailing its consequent functional limitations, issued in the last 12 (twelve) months prior to the application for the selection process. Specifically, for applicants with hearing impairment, an audiometry exam, carried out in the last 12 (twelve) months, and an opinion with restrictions and/or recommendations will be required and, for applicants with low vision, an ophthalmological exam, carried out in the last 12 (twelve) months, and an opinion with restrictions and/or recommendations will be required.

The presentation of any documents that do not comply with the rules of this notice, that do not meet the interests of PGCA/UFRRJ, and/or that are not original (that does not include authorship or co-authorship of the applicant, i.e., plagiarism) will result in the elimination of the applicant from the Selection Process, either due to the rejection of their application or a posteriori, before or after the selection process.

All documentation requested in the selection process will be attached exclusively to SIGAA and upon registration.

The Program Secretariat will not receive any type of document, as the only channel for receiving documents from the selection process is SIGAA.

Applications with incomplete documentation will not be accepted. Applicant(s) with incomplete documentation will be notified of the rejection of their applications. All documents listed above are mandatory.

## 6. SELECTION

The selection will be carried out by a Selection Committee composed of professors from the PGCA permanent staff and appointed by the Program's Executive Board.

The Selection Committee is responsible for carrying out all stages of the Selection Process.

Enrollment in the Program is limited to the number of places made available by the Program in this Notice (up to 17 places) and the availability of supervision from professors accredited in the Program, as well as the approval of the applicant.

### Distribution of places per professor:

Professor	Places	Area of Concentration	Line of Research
	MS		
Carlos Augusto Brandão de Carvalho	2	Animal Science	PR
João Carlos de Carvalho Almeida	1	Animal Science	PR
Marco Roberto Bourg de Mello	2	Animal Science	PR
Luana Marta de Almeida Rufino	1	Animal Science	PR
Rodrigo Vasconcelos de Oliveira	1	Animal Science	PR
Rondineli Pavezzi Barbero	1	Animal Science	PR
Fernando Queiroz de Almeida	1	Animal Science	PNR
Leonardo Rocha Vidal Ramos	2	Animal Science	PNR
Cristina Amorim Ribeiro de Lima	2	Animal Science	PNR
Luan Sousa dos Santos	1	Animal Science	PNR
Matheus Pereira dos Santos	1	Animal Science	PNR
Vinicius Pimentel Silva	1	Animal Science	PNR

**MS:** Master's; **Lines of Research – PR:** Production of Ruminants in the Humid Tropics; **PNR:** Production of Non-Ruminants in the Humid Tropics.

### **6.1. Selection Committee:**

Prof. Ph.D. Rodrigo Vasconcelos de Oliveira (UFRRJ/IZ/DPA) – President

Prof. Ph.D. Vinicius Pimentel Silva (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Luan Sousa dos Santos (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Ligia Fátima Lima Calixto (UFRRJ/IZ/DPA) - Holder

Prof. Ph.D. Carlos Augusto Brandão de Carvalho (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Marco Roberto Bourg de Mello (UFRRJ/IZ/DRAA) - Holder

Prof. Ph.D. João Carlos de Carvalho Almeida (UFRRJ/IZ/DNAP) - Substitute

Prof. Ph.D. Leonardo Rocha Vidal Ramos (UFRRJ/IZ/DPA) - Substitute

Prof. Ph.D. Rondineli Pavezzi Barbero (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. Fernanda Nascimento de Godoi (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. João Paulo Pacheco Rodrigues (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. Matheus Pereira dos Santos (UFRRJ/IZ/DPA) – Substitute

The Selection Committee may be changed throughout the selection process, upon the decision of the Full/Executive Board, and the new composition must be published on the PPG website.

### **6.2. Stages of the Selection Process**

The selection stages will be carried out during the period set out in the schedule of this notice.

The selection process will consist of the following stages, in the following order **Presentation Stage** and **Resume Analysis Stage**.

- a) **Presentation Stage (maximum 10.0 points)**: eliminatory and classificatory, carried out by the evaluation committee.

The applicant will submit to the **presentation** via videoconference. The **presentation** will be carried out via the Google Meet Platform and will be recorded in audio and/or video. The invitation containing the link to the presentation will be sent to the applicant's email, indicated in the registration, within the deadline set out in the schedule. Applicants for the selection for places at UFRRJ who have any type of disability (**Annex IVg**) must indicate which accessibility resources will be necessary for the presentation stage. During the presentation, audio and video will be required to be enabled.

This stage is eliminatory. During application, the applicant will send a Letter of Intent **in the area of interest** and will submit to the presentation, carried out by the selection committee made up of three members.

All applicants, when registering for the selection process, declare they are aware of and in accordance with the rules established by this Notice. Likewise, they authorize audio and image recordings, for possible review by the Selection Committee or another committee designated by the Coordination to analyze appeals.

The selection result is not linked to granting a scholarship from any fund, and the distribution of scholarships will be the responsibility of the Program’s Scholarship Committee, through its own notice and according to the criteria of the funding agencies.

**7. SCHEDULE FOR APPLICANTS COMPETING FOR THE RESERVED PLACES (QUOTAS) AT UFRRJ.**

Event	Date
UFRRJ – In-person interview at the Seropédica or Nova Iguaçu Campuses for hetero-identification of applicants for places reserved for black and indigenous people and/or in-person assessment with a multi-professional panel for admission to places reserved for people with disabilities	12/07/2023 to 12/09/2023
UFRRJ – Preliminary result of the hetero-identification committee and the multi-professional admission panel	12/12/2023
UFRRJ – Deadline to formalize the filing of an appeal regarding the result of the hetero-identification committee and the multi-professional admission panel.	12/13/2023
UFRRJ – Result of appeals from the hetero-identification committee and the multi-professional admission panel.	12/19/2023

**8. APPEALS**

Applicants who do not have their applications approved may submit an appeal to the respective Selection Committee via email with the title “Application appeal – *name of the applicant*” within the deadline stipulated in the schedule. **The attachment of none of the documents required for the application will not be accepted through an appeal.** The Selection Committee will judge the appeals presented and will publish on the respective program website

the definitive lists of approved applications, non-approved applications, and the results of the appeals with their motivations within the deadline stipulated in the schedule.

Appeals will be accepted if filed within 2 (two) business days from the publication of the preliminary results and must be sent to the email [pgca@ufrj.br](mailto:pgca@ufrj.br), with the title “Appeal in Selection Process 2024/1 – stage – *name of the applicant*”, the duly completed form must be attached.

The Selection Committee must judge all appeals relating to each stage within the deadlines stipulated in the schedule after the end of the deadline indicated in the previous item. The final result of the selection will only be appealed to the Program Coordinating Committee in case of illegality or calculation error after the publication of the Preliminary Final Result, in accordance with the schedule.

Appeals against the preliminary final result must be sent to the email [pgca@ufrj.br](mailto:pgca@ufrj.br), with the title “Appeal in Selection Process 2024/1 – final – *name of the applicant*”, with the duly completed form attached.

Re-discussion of the merits of correcting the stages will not be permitted on this occasion. Appeals against the preliminary final result must be sent to the program email at the respective intended institution, with the title “Appeal in Selection Process 2024/1 – final – *name of the applicant*”, with the duly completed form attached. Once all appeals have been judged, the definitive final result will be announced.

The publication of the definitive final result will consist of publishing a list on the program websites (UENF or UFRRJ) containing the names of the applicants in order of classification by Area of Concentration, the score, and the information “eliminated”, “approved” or “substitute” as the case may be.

## ***9. ENROLLMENTS***

Enrollment at PGCA-UFRRJ is scheduled from February 26 to March 8, 2024, and the start of classes is scheduled to take place on March 11, 2024, but the dates will later be confirmed and announced by the program to those approved, via email.

Applicants will be classified for enrollment in descending order until the number of available places is reached. Approved and unclassified candidates are on the waiting list and can be called in case of withdrawal, following the order of classification. However, the PGCA may not fill all places and choose to issue a new notice in the future.

### **Documents for qualified applicants for enrollment.**

- a) Presentation of originals and copies of RG and CPF;
- b) 01 recent color photo (size 3x4);
- c) Presentation of originals and updated copies of the Graduate School Transcript;
- d) Original diploma or proof of degree completion (*the diploma must be delivered within the deadline established by PGCA regulations*);
- e) Printed Lattes resume, with orderly proof and bound;
- f) Official document from the employer, if applicable, with partial or total release of the candidate to take Graduate Studies.
- g) Letter of intent.

Documents for enrollment can be submitted online. The enrollment of students selected for the Academic Master's program will be carried out via the academic system by the Program Coordination/Secretariat, and the candidate must respond promptly to the demands of the Coordination and/or Secretariat sent to the email registered during the application, under penalty of not having their enrollment confirmed.

In the case of applicants who have not yet obtained their undergraduate diploma, they must present proof of graduation dated before the period of enrollment. Applicants who do not meet this requirement may not be enrolled.

The teaching regime will follow the PGCA/UFRRJ regulations, available at [https://sigaa.ufrrj.br/sigaa/public/programa/documentos.jsf?lc=pt\\_BR&id=7934&idTipo=2](https://sigaa.ufrrj.br/sigaa/public/programa/documentos.jsf?lc=pt_BR&id=7934&idTipo=2)

The majority of face-to-face classes are held at the UFRRJ Campus in Seropédica, state of Rio de Janeiro. However, if the student chooses subjects to be taken at UENF, these will take place in Campos do Goytacazes, state of Rio de Janeiro.

## ***10. ADDITIONAL INFORMATION***

Clarifications and additional information about the content of this notice can be obtained via email to the PGCA Secretariat.

**Email:** [pgca@ufrrj.br](mailto:pgca@ufrrj.br)

**Program website:** [https://sigaa.ufrrj.br/sigaa/public/programa/portal.jsf?lc=pt\\_BR&id=7934](https://sigaa.ufrrj.br/sigaa/public/programa/portal.jsf?lc=pt_BR&id=7934)

**Address:** PROGRAMA DE PÓS-GRADUAÇÃO EM CIÊNCIA ANIMAL / UFRRJ

BR 465, km 07, Seropédica, Estado do Rio de Janeiro. CEP 23837-000

Campus da UFRRJ, Instituto de Zootecnia, Secretaria do Programa de Pós-Graduação em Ciência Animal/UFRRJ

**Telephone number/Fax:** (0xx21) 2681-4786 - Ramal 4786.

Opening hours for the external public at the PGCA-UFRRJ Secretariat at the UFRRJ Animal Science Institute are 9:00AM to 4:00PM (Brasília time).

Seropédica, September 20, 2023.

*Rodrigo Vasconcelos de Oliveira*

Prof. Rodrigo Vasconcelos de Oliveira  
SUB-COORDINATOR OF THE GRADUATE PROGRAM IN ANIMAL SCIENCE  
FEDERAL RURAL UNIVERSITY OF RIO DE JANEIRO - UFRRJ

### **ANNEX III – Selection for places at UFRRJ - Doctorate**

#### **NOTICE OPENING THE SELECTION PROCESS FOR CLASS 2024-1 OF THE DOCTORATE OF THE GRADUATE PROGRAM IN ANIMAL SCIENCE AT UFRRJ**

The Coordination of the Graduate Program in Animal Science (PGCA) of the Animal Science Institute of the Federal Rural University of Rio de Janeiro (UFRRJ), in the use of its powers and in accordance with the Stricto Sensu Graduate Program Regulations of the UFRRJ, makes public the opening of the Selection Notice for the class of the first semester of 2024 in the Academic Doctorate modality. This Selection Notice was approved by the Executive Board of the UFRRJ and UENF Program in its 1<sup>st</sup> joint meeting held on September 15, 2023

#### ***1. ABOUT THE ACADEMIC DOCTORATE PROGRAM IN ANIMAL SCIENCE AND ITS OBJECTIVES***

The stricto sensu Graduate Program in Animal Science (PGCA) results from the merger between the graduate programs in Animal Science at the State University of Northern Rio de Janeiro Darcy Ribeiro (PGA-UENF) and in Animal Science at the Institute of Animal Science of the Federal Rural University of Rio de Janeiro (PPGZ-UFRRJ). Our objective is to produce professionals to work in government and private institutions of education, research, service provision, or directly in the productive sector; promote technical and scientific development; optimize teaching at its various levels; and contribute to regional socioeconomic and national development. Our area of concentration is Animal Science and fishing resources, and our main lines of research are 1) Production of ruminants in the humid tropics and 2) Production of non-ruminants in the humid tropics.

Detailed information about the PGCA can be obtained at [https://sigaa.ufrj.br/sigaa/public/programa/presentacao.jsf?lc=pt\\_BR&id=7934](https://sigaa.ufrj.br/sigaa/public/programa/presentacao.jsf?lc=pt_BR&id=7934) or via email [pgca@ufrj.br](mailto:pgca@ufrj.br).

There is the possibility of receiving grants from development agencies with an undefined amount. Enrollment at PGCA/UFRRJ does not imply receiving a scholarship, and there are no guarantees. The distribution of scholarships will depend on the availability and specific criteria of each source of funds and the current scholarship notice

#### ***2. PROFILE OF APPLICANTS AND THE PROFESSIONAL TO BE FORMED***

The applicant(s) must have completed a higher education degree and an academic Master's degree in any area of knowledge linked to Agricultural Sciences and related areas. Applicant(s) who are in the process of completing their Master's degree may apply as long as they present, in



their application documentation, an official statement from the institution where they study with the expected date for dissertation defense/obtaining the diploma, which must be before the date of enrollment in the PGCA (when this student must provide proof of completion of the academic Master's degree). If the student(s) is(are) approved but does (do) not present proof of completion and/or declaration of academic Master's degree within the stipulated deadline, he/she will be eliminated, and his/her place will be made available on the waiting list. The available places can also be applied for by foreign students as we believe that the education provided by the PGCA enables graduates to meet regional and global demands linked to the area of Animal Science. Thus, graduates are expected to work in government and private teaching, research, service provision institutions, or directly in the productive sector, promoting technical and scientific development, optimizing teaching at its various levels, contributing to regional and national socioeconomic development, and solving complex problems in the area of Animal Science in the agro-industrial system.

### **3. PLACES**

A total of up to 8 (**eight**) places will be offered. Of the total places offered, there will be the following distribution:

- Up to 20% of the total places (2 places) will be used in a quota system for black, brown, and indigenous people, aiming to comply with the Affirmative Action Policy provided for in MEC Normative Ordinance 13, of May 11, 2016, and in CEPE Deliberation 270/2021, of July 30, 2021. The registration information in this quota system is self-declaratory.

- Up to 5% of the total places (1 place) will be used in a quota system for people with disabilities (PCD), aiming to comply with the Affirmative Action Policy provided for in MEC Normative Ordinance 13, of May 11, 2016, and in CEPE Deliberation 270/2021, of July 30, 2021. The registration information in this quota system is self-declaratory.

In all cases, applicant(s) registered in these modalities must go through all stages and be approved in the selection process. The PGCA reserves the right not to fill all places in exceptional cases.

Applicants for places from the UFRRJ Affirmative Action Policy, if approved, will be interviewed by the Heteroidentification Committee (in the case of ethnic-racial places) or by the Multi-professional Committee (in the case of PCDs), on a set date and time in the schedule of this selection notice.

The applicant registration in the selection process implies awareness and acceptance of the guidelines and instructions contained in this notice, possible amendments and corrections, as

well as the PGCA regulations, and internal rules of the PGCA and UFRRJ. Monitoring activities related to the selection process and meeting expected deadlines are the responsibility of the applicant. The Portuguese language will be officially adopted for all issues involving the selection process.

#### ***4. DEADLINE FOR APPLICATIONS***

**Applications will be exclusively electronically**, in accordance with the rules of each of the associated institutions: UFRRJ and UENF (**applicants for registration through UENF must follow the guidelines described on the website: <https://uenf.br/posgraduacao/ciencia-animal/processo-seletivo/>**). The applicant must choose **only one of the associated institutions** (UENF or UFRRJ) when registering. Applicants residing in Brazil or abroad may register. The applicant must choose **only one faculty advisor**. Opting for more than one advisor or not opting for an advisor will result in registration not being considered. When applying, the applicant is responsible for the veracity of all information provided.

Application for UFRRJ will be carried out from October 2 to November 26, 2023 (**Electronic application** must be sent by 11:59PM (Brasília time) on 11/26/2023. Application for UFRRJ must be made through the Integrated Academic Activities Management System (SIGAA/UFRRJ), which can be accessed at [https://sigaa.ufrrj.br/sigaa/public/processo\\_seletivo/lista.jsf?aba=p-processo&nivel=S](https://sigaa.ufrrj.br/sigaa/public/processo_seletivo/lista.jsf?aba=p-processo&nivel=S).

**The registration system (SIGAA) only accepts one file per item, therefore, if there is more than one proof per item, applicants must combine them into a single PDF to later attach to the system.**

**The attachment of none of the documents required for the application will not be accepted through an appeal.**

Application can be made until the last application day provided for in this Notice. However, the Committee will not be responsible for application requests not received due to technical reasons related to computers, communication failures, congestion on communication lines, as well as for other factors that make data transfer impossible. Therefore, we advise candidates to apply in advance.

All documents required in this notice must be attached to the System during application for the selection process.

#### ***5. DOCUMENTATION REQUIRED FOR APPLICATION***

The application(s) of the candidate(s) in the Doctorate selection notice will imply knowledge and full acceptance of the conditions established in this document, its Annexes, and all subsequent modifications, about which they cannot claim ignorance.

**Mandatory documentation for application for the selection process for Brazilian candidates.**

***All documents must be attached in a “.pdf” file during registration in the System:***

- a) 01 (one) recent color photo, size 3x4 (JPEG, PNG or PDF);
- b) Copy of the diploma or proof of degree completion or declaration of expected completion of an master’s course, signed by the program coordinator (PDF), with the original diploma presented at the time of enrollment;
- c) Copy of the Graduate School Transcript (PDF);
- d) **Standardized resume duly completed** according to the models in **Annex IVc**, followed by the **Lattes resume**, Summary format (CNPq Standard), **followed by the respective proof of publication ordered in accordance with the Standardized resume model (Annex IVc) (PDF); Information present in the resume and not documented through copies of proofs will not be considered in the evaluation.**
- e) Letter of intent duly completed in accordance with established guidelines (**Annex IVa**) (PDF);
- f) Black (brown or mixed race) applicants who choose to compete for reserved places (quotas) must complete and submit the ethnic-racial self-declaration form (**Annex IVf**).
- g) Indigenous applicants who choose to compete for reserved places (quotas) must complete and submit the ethnic-racial self-declaration form (**Annex IVf**). Additionally, indigenous applicants must send a copy of the Administrative Register of Indigenous Birth (RANI) or declaration of belonging issued by the indigenous group to which they belong and signed by three recognized local leaders (**Annex IVh**).
- h) Applicants with physical, intellectual, multiple, or sensory disabilities, with autism spectrum disorder, or with reduced mobility who choose to compete for places (quotas) must complete and submit the self-declaration form for a person with a disability (**Annex IVg**) and the special conditions request form (**Annex IVh**). Additionally, these applicants must submit a medical report stating the alleged disability and detailing its consequent functional limitations, issued in the last 12 (twelve) months prior to the application for the selection process.

Specifically, for applicants with hearing impairment, an audiometry exam, carried out in the last 12 (twelve) months, and an opinion with restrictions and/or recommendations will be required and, for applicants with low vision, an ophthalmological exam, carried out in the last 12 (twelve) months, and an opinion with restrictions and/or recommendations will be required.

**The presentation of any documents that do not comply with the rules of this notice, that do not meet the interests of PGCA/UFRRJ, and/or that are not original (that does not include authorship or co-authorship of the applicant, i.e., plagiarism) will result in the elimination of the applicant from the Selection Process, either due to the rejection of their application or a posteriori, before or after the selection process.**

**All documentation requested in the selection process will be attached exclusively to SIGAA and upon registration.**

**The Program Secretariat will not receive any type of document, as the only channel for receiving documents from the selection process is SIGAA.**

Applications with incomplete documentation will not be accepted. Applicant(s) with incomplete documentation will be notified of the rejection of their applications. All documents listed above are mandatory.

## **6. SELECTION**

The selection will be carried out by a Selection Committee composed of professors from the PGCA permanent staff and appointed by the Program's Executive Board.

The Selection Committee is responsible for carrying out all stages of the Selection Process.

Enrollment in the Program is limited to the number of places made available by the Program in this Notice (up to 8 places) and the availability of supervision by professors accredited in the Program, as well as the approval of the applicant.

### **Distribution of places per professor:**

Professor	Places	Area of Concentration	Line of Research
	DS		
Carlos Augusto Brandão de Carvalho	1	Zootecnia	PR
Marco Roberto Bourg de Mello	2	Zootecnia	PR
Rodrigo Vasconcelos de Oliveira	1	Zootecnia	PR

Fernanda Nascimento de Godoi	1	Zootecnia	PNR
Leonardo Rocha Vidal Ramos	1	Zootecnia	PNR
Cristina Amorim Ribeiro de Lima	1	Zootecnia	PNR
Vinicius Pimentel Silva	1	Zootecnia	PNR

**DS:** Doctorate; **Lines of Research** – **PR:** Ruminant Production in the Humid Tropics; **PNR:** Production of Non-Ruminant Ruminants in the Humid Tropics.

### **6.1. Selection Committee:**

Prof. Ph.D. Rodrigo Vasconcelos de Oliveira (UFRRJ/IZ/DPA) – President

Prof. Ph.D. Vinicius Pimentel Silva (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Luan Sousa dos Santos (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Ligia Fátima Lima Calixto (UFRRJ/IZ/DPA) - Holder

Prof. Ph.D. Carlos Augusto Brandão de Carvalho (UFRRJ/IZ/DNAP) - Holder

Prof. Ph.D. Marco Roberto Bourg de Mello (UFRRJ/IZ/DRAA) - Holder

Prof. Ph.D. João Carlos de Carvalho Almeida (UFRRJ/IZ/DNAP) - Substitute

Prof. Ph.D. Leonardo Rocha Vidal Ramos (UFRRJ/IZ/DPA) -Substitute

Prof. Ph.D. Rondineli Pavezzi Barbero (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. Fernanda Nascimento de Godoi (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. João Paulo Pacheco Rodrigues (UFRRJ/IZ/DPA) – Substitute

Prof. Ph.D. Matheus Pereira dos Santos (UFRRJ/IZ/DPA) – Substitute

The Selection Committee may be changed throughout the selection process, upon a decision of the Full/Executive Board, and the new composition must be published on the PPG website.

### **6.2. Stages of the Selection Process**

The selection stages will be carried out during the period set out in the schedule of this notice.

The selection process will consist of the following stages, in the following order **Presentation Stage** and **Resume Analysis Stage**.

- a) **Presentation Stage (maximum 10.0 points):** eliminatory and classificatory, carried out by the evaluation committee.

The applicant will submit to the **presentation** via videoconference. The presentation will be carried out via the Google Meet Platform and will be recorded in audio and/or video. The invitation containing the link to the presentation will be sent to the applicant's email, indicated in the registration, within the deadline set out in the schedule. Applicants for the selection for places at UFRRJ who have any type of disability (**Annex IVg**) must indicate which accessibility

resources will be necessary for the presentation stage. During the presentation, audio and video will be required to be enabled.

This stage is eliminatory. During application, the applicant will send a Letter of Intent **in the area of interest** and will submit to the presentation, carried out by the selection committee made up of three members.

All applicants, when registering for the selection process, declare they are aware of and in accordance with the rules established by this Notice. Likewise, they authorize audio and image recordings, for possible review by the Selection Committee or another committee designated by the Coordination to analyze appeals.

The selection result is not linked to granting a scholarship from any fund, and the distribution of scholarships will be the responsibility of the Program's Scholarship Committee, through its own notice and according to the criteria of the funding agencies.

#### ***7. SCHEDULE FOR APPLICANTS COMPETING FOR THE RESERVED PLACES (QUOTAS) AT UFRRJ.***

<b>Event</b>	<b>Date</b>
UFRRJ - In-person interview at the Seropédica or Nova Iguaçu Campuses for hetero-identification of applicants for places reserved for black and indigenous people and/or in-person assessment by a multi-professional panel for admission to places reserved for people with disabilities.	12/07/2023 to 12/09/2023
UFRRJ - Preliminary result of the hetero-identification committee and the multi-professional admission panel.	12/12/2023
UFRRJ - Deadline to formalize the filing of an appeal regarding the result of the hetero-identification committee and the multi-professional admission panel.	12/13/2023
UFRRJ - Result of appeals from the hetero-identification committee and the multi-professional admission panel.	12/19/2023

#### ***8. APPEALS***

Applicants who do not have their applications approved may submit an appeal to the respective Selection Committee via email with the title “Application appeal – *name of the applicant*” within the deadline stipulated in the schedule. **The attachment of none of the documents required for the application will not be accepted through an appeal.** The Selection Committee will judge the appeals presented and will publish on the respective program website the definitive lists of approved applications, non-approved applications, and the results of the appeals with their motivations within the deadline specified in the schedule.

Appeals will be accepted if filed within 2 (two) business days from the publication of the preliminary results and must be sent to the email [pgca@ufrj.br](mailto:pgca@ufrj.br), with the title “Appeal in Selection Process 2024/1 – stage – *name of the applicant*”, the duly completed form must be attached.

The Selection Committee must judge all appeals relating to each stage within the deadlines stipulated in the schedule after the end of the deadline indicated in the previous item. The final result of the selection will only be appealed to the Program Coordinating Committee in case of illegality or calculation error after the publication of the Preliminary Final Result, in accordance with the schedule.

Appeals against the preliminary final result must be sent to the email [pgca@ufrj.br](mailto:pgca@ufrj.br), with the title “Appeal in Selection Process 2024/1 – final – *name of the applicant*”, with the duly completed form attached.

Re-discussion of the merits of correcting the stages will not be permitted on this occasion. Appeals against the preliminary final result must be sent to the program email at the respective intended institution, with the title “Appeal in Selection Process 2024/1 – final – *name of the applicant*”, with the duly completed form attached. Once all appeals have been judged, the definitive final result will be announced.

The publication of the definitive final result will consist of publishing a list on the program websites (UENF or UFRRJ) containing the names of the applicants in order of classification by Area of Concentration, the score, and the information “eliminated”, “approved” or “substitute” as the case may be.

## **9. ENROLLMENTS**

Enrollment at PGCA-UFRRJ is scheduled from February 26 to March 8, 2024, and the start of classes is scheduled to take place on March 11, 2024, but the dates will later be confirmed and announced by the program to those approved, via email.

Applicants will be classified for enrollment in descending order until the number of available places is reached. Approved and unclassified candidates are on the waiting list and can be called

in case of withdrawal, following the order of classification. However, the PGCA may not fill all places and choose to issue a new notice in the future.

**Documents for qualified applicants for enrollment.**

- a) Presentation of originals and copies of RG and CPF;
- b) 01 recent color photo (size 3x4);
- c) Presentation of originals and updated copies of the School Master's Transcript;
- d) Original diploma or proof of Master's degree completion (*the diploma must be delivered within the deadline established by PGCA regulations*);
- e) Printed Lattes resume, with orderly proof and bound;
- f) Official document from the employer, if applicable, with partial or total release of the candidate to take Graduate Studies.
- g) Letter of intent.

Documents for enrollment can be submitted online. The enrollment of students selected for the Academic Doctorate program will be carried out via the academic system by the Program Coordination/Secretariat, and the candidate must respond promptly to the demands of the Coordination and/or Secretariat sent to the email registered during the application, under penalty of not having their enrollment confirmed.

In the case of applicants who have not yet obtained their Master's degree diploma, they must present proof of dissertation defense dated before the period of enrollment. Applicants who do not meet this requirement may not be enrolled.

The teaching regime will follow the PGCA/UFRRJ regulations, available at [https://sigaa.ufrj.br/sigaa/public/programa/documentos.jsf?lc=pt\\_BR&id=7934&idTipo=2](https://sigaa.ufrj.br/sigaa/public/programa/documentos.jsf?lc=pt_BR&id=7934&idTipo=2)

The majority of face-to-face classes are held at the UFRRJ Campus in Seropédica, state of Rio de Janeiro. However, if the student chooses subjects to be taken at UENF, these will take place in Campos do Goytacazes, state of Rio de Janeiro.

**10. ADDITIONAL INFORMATION**

Clarifications and additional information about the content of this notice can be obtained via email to the PGCA Secretariat.

**Email:** [pgca@ufrj.br](mailto:pgca@ufrj.br)

**Program website:** [https://sigaa.ufrj.br/sigaa/public/programa/portal.jsf?lc=pt\\_BR&id=7934](https://sigaa.ufrj.br/sigaa/public/programa/portal.jsf?lc=pt_BR&id=7934)

**Address:** PROGRAMA DE PÓS-GRADUAÇÃO EM CIÊNCIA ANIMAL / UFRRJ



BR 465, km 07, Seropédica, Estado do Rio de Janeiro. CEP 23837-000

Campus da UFRRJ, Instituto de Zootecnia, Secretaria do Programa de Pós-Graduação em Ciência Animal/UFRRJ

**Telephone number/Fax:** (0xx21) 2681-4786 - Ramal 4786.

Opening hours for the external public at the PPG Secretariat are 9:00AM to 4:00PM (Brasília time).

Seropédica, September 20, 2023.



Prof. Rodrigo Vasconcelos de Oliveira

SUB-COORDINATOR OF THE GRADUATE PROGRAM IN ANIMAL SCIENCE  
FEDERAL RURAL UNIVERSITY OF RIO DE JANEIRO - UFRRJ

## ANNEX IV – FORMS

### ANNEX IVa – Letter of intent for the selection process of the Graduate Program in Animal Science UENF/UFRRJ

The letter of intent must contain up to 3 pages (Arial or Times New Roman font, size 12. Margins: left 3cm, right 2cm, top 3cm and bottom 2cm. Spacing 1.5), containing the following parts:

- **Presentation** – briefly present the academic trajectory. Mention courses, extracurricular internships, participation in monitoring and research projects, extension projects, undergraduate research scholarships, awards, exchanges, important publications, and participation in important events, for example.
- **Motivations** – coherently present the motivations for choosing the university, the program, the research area, and the intended faculty advisor.
- **Expectations** – explain your expectations in taking a Master's or doctorate, what you expect to find, and how you can contribute to the Graduate Program in Animal Science at UENF/UFRRJ.
- **Study proposal** – briefly explain and justify the object of study within the intended line of research.
- **Closing** – explain how the Graduate Program in Animal Science at UENF/UFRRJ could contribute to your professional and academic life.

## ANNEX V – DISTRIBUTION OF SCHOLARSHIPS

The distribution of Program Scholarships is the responsibility of the Graduate Committee (CPGCA UENF/UFRRJ) which will follow the classification order of priority that will comply with the following criteria:

I - Not have an employment relationship or paid work activity;

II – Merit in the current selection process;

In the event of a tie in the final score, priority will be given to the candidate who has:

1. highest score in the resume analysis stage;

2. the faculty advisor with a productivity scholarship (CNPq or FAPERJ);

3. highest score in the presentation.

III – Students who entered through the quota system.

CAPES scholarships from the Social Demand Program (CAPES/DS) and CNPq belonging to the program and expected to be available will be distributed among the associated institutions in accordance with the provisions of Item 11 of the Selection Notice and Article 42 of Regulations of the Graduate Program in Animal Science UENF/UFRRJ.

Before the scheduled date for initial enrollment, a list of scholarships and candidates to be awarded will be published on the program website for each associated institution (UENF and UFRRJ). The candidate selected **without a scholarship**, upon initial enrollment, understands and is aware that the PGCA UENF/UFRRJ has no obligation to allocate CAPES/DS or CNPq scholarships during the course.

Institutional scholarships **cannot be exchanged between institutions**. PGCA/UENF students, in addition to the program scholarships, may be awarded UENF institutional scholarships. PGCA/UFRRJ students, in addition to the program's scholarships, may be awarded institutional scholarships from UFRRJ.

After initial enrollment, if a scholarship is available up to 3 months before the selection after the current one, scholarships may be awarded, following the priority list already listed.

The Program Coordination may change the funding agency for the student's scholarship during the course. The period for granting the scholarship cannot exceed the duration of the course (from the date of initial enrollment) of 24 months for the Master's and 48 months for the doctorate.